

	<b>Product sheet</b>	Identification: Trainevo-fichprod-01
		Revision Date: 06/2022
		Version number: 01

## Training Title: Operational Excellence

**Operational excellence** is the goal that any organization seeks to achieve to optimize its production of goods or services to be part of sustainable development.

However, as long as there are hidden costs, sources of waste, stocks in too large quantities or, on the contrary, undersized, this objective will not be achieved.

This training will allow participants to acquire the principles of operational excellence and the tools to eliminate unnecessary costs and waste, involving all employees, as part of a continuous improvement process.

## Target audience

Managers wishing to implement a participatory continuous improvement strategy over the long term.

**Prerequisites:** None

Reference:	Category:	Duration:
Trainevo-092022-Quality-04	Operational Excellence	8 hours
Language(s):	Training organization:	Nb of participants (min):
Français / Anglais	Trainevo	8


## Goal(s)

Know the basic principles of OpEx – Operational Excellence.

Understand the possibilities of combining continuous process improvement, staff involvement and the benefits that this entails.

Learn about the core tools of OpEx so that participants can apply it in their organization.

Transpose these methods to any type of organization (industry, services, administration, health care, andc.).

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## Program

1. The Operational Excellence philosophy (Op.Ex)
2. The Triangle of Business Incompatibilities – Positioning Your Business in Organizational Terms
3. The pillars of the Toyota system: Continuous Improvement and respect for people
4. The benefits of Operational Excellence
5. Waste (Muda): 7 + 1
6. Notions of flow through an assembly of a Lego® game
7. Waste (Muda): 7 + 1
8. Discoveries of the methods used and applicable in your departments according to the participants
  - V. S. M (Value Stream Mapping), 5S, etc.
  - Methods of searching for causes
9. Implementation
10. Composition of the working groups
11. The schedule
12. Pitfalls to avoid

## Method

The theoretical part represents 50% of the training.

The rest of the training consists of Workshops, professional game boards, photos / videos, and exchanges with participants.

The trainer uses the method of Participatory Dynamics (Sociocracy) to involve all participants in the training.

For some themes, the trainer highlights the need to propose short-term (Quick Wins), medium (Kaizen) and long-term (Project Management) improvements to reduce recurring malfunctions.

A quick estimate of the R.O.I. (Return on Investment) is sometimes useful to highlight to establish the content of a theme. This R.O.I can be quantified in different ways (Financial, Time, Safety, Environment, andc.).

## Evaluation

Submission of a certificate of attendance.