

	PRODUCT SHEET	Identification : Trainevo-Ficheprod-01
		Revision Date: 11/2021
		Version number: 01

Title of the training: Establish specifications to use a caterer

This training allows to define all the specifications to be considered to establish a Specification to use a caterer, or any other service or food service provider.

Reference:	Category:	Duration:
Trainevo-022022-sécuritéalimentaire-02	Food security	1 jour
Language(s):	Training organization:	Number of participants (minimum):
French		6

Objective(s)

Define the technical and operational specifications of the desired product or service.
 Define legal obligations, and requirements in terms of quality, hygiene and food safety, health and safety of people, environment, etc. , the desired product or service.
 Define the terms of order, storage, delivery, use, and end of life of the desired service or product.
 Define the modalities of control, monitoring, evaluation, complaint in case of non-compliance with the CDC, and breach of contract, for the service or product provided.

Program

- 1-The interest of establishing a requirements specification
- 2-The legal framework to be respected
- 3-Evaluation as needed
- 4-Assessment of hazards, risks and opportunities in terms of QSE
- 4-The specifications to be taken into account
 - 4.1-The technical and operational specifications of the service / product
 - 4.2-Specifications relating to the quality of the service / product
 - 4.3-Specifications relating to food hygiene and safety
 - 4.4-Specifications relating to the supply of raw materials
 - 4.5-The specifications relating to the order
 - 4.6-Delivery specifications
 - 4.7-Storage specifications
 - 4.8-Controls and analyses at the different stages
- 5-Mandatory sales and compliance documents
- 6-Standard and emergency contacts
- 7-Performance evaluation
- 8-Audit of compliance with the CDC
- 9-Treatment of non-conformities and deviations from the specifications defined in the CDC
- 10-Annual evaluation of the supplier
- 11.Conditions of termination or review of the contract

Method

The interactive presentation including the deployment of a methodology and associated tools allows a better acquisition of skills.

Target audience

Managers, buyers, quality manager / QSE.

Evaluation

Certificate of training